Describe the methods (with evidence) that the HEI assesses the learning levels of the students and organizes special programs for advanced learners and slow learners. Mention the URL/weblink for relevant circular/policy.

#### **GUIDELINES**

# **Guidelines for Identifying Advanced Learners (Bright Students):**

Advanced learners, also referred to as bright students, are those who demonstrate a heightened understanding of the curriculum and require advanced technical proficiency.

Identification of advanced learners is based on their performance in both university examinations from previous semesters and internal assessments.

## **Special Activities for Advanced Learners:**

- i) Providing guidance for career planning.
- ii) Hosting discussions or seminars on advanced topics.
- iii) Supporting and encouraging the presentation of research papers in conferences and journals.
- iv) Offering guidance for competitive examinations.
- v) Arranging training programs aimed at enhancing advanced technical skills.
- vi) Encouraging participation in various academic events like quizzes, poster presentations, conferences, and inter-institutional competitions.

### **Guidelines for Slow Learners (Weak Students):**

Slow learners, also known as academically weak students, are those who struggle to keep pace with classroom instruction and require additional attention to bring them up to par with their peers.

Identification of slow learners is based on their performance in both university examinations from previous semesters and internal assessments.



# **Measures for Improving Academic Performance of Slow Learners:**

- (i) Conducting remedial or extra classes focused on subjects/topics where students are identified as slow learners.
- (ii) Providing individual academic counseling by subject teachers.
- (iii) Establishing student helpdesks.
- (iv) Forming student study groups to facilitate peer-to-peer learning.
- (v) Implementing personal counseling through mentoring schemes where teachers serve as guardians and maintain academic records, also keeping parents informed periodically. Mentors counsel and motivate slow learners to improve their academic performance.

#### **CIRCULAR**

Subject: Special Classes for Slow Learners

Dear Faculties,

As part of our ongoing commitment to providing quality education to all students, we are pleased to announce the initiation of special classes tailored for our slow learners. These classes aim to provide additional support and personalized attention to students who may require more time and assistance to grasp certain concepts.

The schedule for these special classes will be as follows:

Days: [Every Mondays, Wednesdays, and Fridays]

Time: [ 3:00 PM to 4:30 PM]

Date: 25.11.23 to 20.12.23

We encourage all teachers to identify students who may benefit from these classes and recommend their participation. The objective is not only to help students catch up with their peers but also to build their confidence and enthusiasm for learning.

These classes will focus on:

Breaking down complex concepts into simpler, more digestible parts.

Providing individualized attention to address specific learning needs.

Offering practical examples and hands-on activities to reinforce understanding.

Creating a supportive and nurturing environment where students feel comfortable asking questions and seeking clarification.

We believe that every student has the potential to succeed, and with the right support and encouragement, they can overcome any challenges they may face in their academic journey. By investing in these special classes, we are reaffirming our commitment to inclusive education and ensuring that no student is left behind.

We kindly request all teachers to cooperate and actively participate in facilitating these classes. Your dedication and support are vital in making this initiative a success.

Thank you for your attention and cooperation.

Best regards,

Dean, MBA

### **Notice**

Date: 22.11.23

Dear Students,

We're happy to inform you that special classes for those who might need extra help with certain subjects are starting soon!

Here are the details:

Days: [Every Mondays, Wednesdays, and Fridays]

Time: [3:00 PM to 4:30 PM]

Date: 25.11.23 to 20.12.23

These classes will focus on:

Making tough stuff easier to understand.

Giving you more personal attention to help with what you find tricky.

Using fun activities to help you remember things better.

Making sure you feel comfy asking questions and getting help.

If you think you could benefit from these classes, make sure to come along!

Best regards,

Dean, MBA